

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: Scrutiny and Overview Committee

2 April 2009

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DRAFT 2008/09 REPORT OF THE SCRUTINY AND OVERVIEW COMMITTEE

Purpose

1. To provide the Committee with an early draft of the 2008/09 annual report and to seek comments or suggestions for inclusion.

Options

2. The Committee may wish to make suggestions at this meeting or later by phone or email for improving the draft report at Appendix A.
3. The Committee may agree to revisit the draft report at the next meeting, or authorise the Chairman and Vice-chairman to complete the drafting process without returning to a meeting of the Committee.
4. This is not a key decision.

Background

5. Under the terms of reference as set out in paragraph 6.03 of the Council's Constitution, the Committee provides the Council with an annual report of its activities and achievements.
6. This report has historically been presented at Annual Council in May.

Considerations

7. The Chairman and Vice-chairman have completed a first draft of the 2008/09 annual report, as at Appendix A. This sets out the Committee's achievements to date and the results of a self-evaluation exercise.
8. The section setting out plans for 2009/10 will be completed following work programme planning on 30 April 2009.
9. The final report will be presented to Full Council on 21 May 2009.

Implications

10.

Financial	None
Legal	As detailed above
Staffing	None

Risk Management	The annual scrutiny report is a key tool for communication with partners, stakeholders, Cabinet and prospective scrutiny members. The report at Appendix A describes reviews which affect many of these audiences; it therefore carries a risk of affecting working relationships and the future productivity of the scrutiny and overview committee.
Equal Opportunities	None

Consultations

11. The annual report is written in full consultation with the Committee.
12. By publishing a draft at this meeting, other stakeholders have an opportunity to influence the final document.

Effect on Corporate Objectives and Service Priorities

13. The Committee's selection criteria ensure that all scrutiny activities contribute to at least one of the Council's Corporate Objectives

Options

14. The Committee may wish to make suggestions at this meeting or later by phone or email for improving the draft report at Appendix A.
15. The Committee may agree to revisit the draft report at the next meeting, or it may authorise the Chairman and Vice-chairman to complete the drafting process without returning to a meeting of the Committee.

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